

# YOUR GUIDE TO THE WEA TRUST LONG TERM CARE (LTC) CLAIM PROCESS



## Qualify for Benefits

### You must complete and return:

- Application for Long Term Care Benefits
- Designation of Insurance Representative or Power of Attorney Documentation

### Your physician must complete and return:

- Provider Certification
- Plan of Care
- Supporting medical records

## Choose a Licensed LTC Service Provider

### Your LTC service provider must complete and return:

- Provider Service Report after you are approved for benefits

## Meet the Elimination Period

### During the LTC elimination period:

- You are responsible for 100% of the expenses. Medicare and your health insurance carrier may cover claims for care received during the elimination period.

### After you satisfy the LTC elimination period:

- Benefits begin! Charges not covered by Medicare or your health insurance carrier should be submitted to WEA Trust for evaluation and processing.

## Send Claims for Reimbursement

- Submit monthly detailed invoices promptly along with the WEA Trust LTC Claim Submission form
- Return completed LTC Claim Reimbursement Direct Deposit Authorization form so reimbursements are deposited direct to your bank account.

## Keep WEA Trust Updated

- If your care or provider changes
- If your address changes
- If your Designation of Insurance Representative or Power of Attorney changes

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